



Parent(s) or Guardian(s):

The following new policy is being introduced for Graphics and Photography students:

- ✓ The camera must be signed out in the camera log before it may be taken from room 419.
- ✓ Only Graphics/Photography students, trained on handling the camera, may hold/use it.
- ✓ The camera must remain in the possession of the Graphics/Photography students who sign it out ***at all times***.
- ✓ The camera should not be left in a locker, car, or other unattended location.
- ✓ The camera should not be in extreme temperatures at any time (cold, rain, heat, etc...).
- ✓ The camera, batteries, battery charger, and memory cards should remain in the camera bag at all times, unless in use.

In the event that damage/loss occurs, the student(s)/parent(s) that are in possession of the camera are responsible for its repair/replacement immediately.

Replacement costs are as follows:

1. Rayovac Nickel Metal Hydride batteries and charger **\$19.99** (if borrowed)
2. Depending on which camera is signed out the prices are as follows:
 - Panasonic Lumix DMC-LZ5 Digital camera **\$249.99**
 - Or Canon Digital Rebel XS **\$549.99**
 - Or Canon Digital Rebel T1i **\$649.99**
3. External flash (if borrowed) **\$99.99**
4. Secure Data Memory Card (to be determined)
5. Camera bag (to be determined)

Should you have questions or concerns regarding this policy, please contact me at the high school 266-3644 or via email Tatej@nesd.k12.pa.us.

Sincerely,

Justin Tate

I have read the Graphics and Photography camera policy, and I understand that if any damage/theft occurs to the camera, I am responsible for its repair/replacement.

Student (print) _____

Signature: _____

Parent/Guardian (print) _____

Signature: _____